Employment Opportunities

The Galter Health Sciences Library is a dynamic organization that shares Northwestern’s commitment to excellence, and fosters the creation and sharing of knowledge among the faculty, staff, and students of Feinberg School of Medicine and its affiliates. The Library improves and enhances health care through innovation and leadership in the delivery, management, and use of quality information to support the educational, research, and patient care needs of our users. We work to build and sustain an inclusive and respectful environment and recognize the value of diversity in thought and approach as we carry out our mission. Galter Library encourages and supports a healthy work/life balance, and we support well-being for our team and our larger Northwestern community.

Listed below are the current employment opportunities at the Galter Health Sciences Library & Learning Center. To apply for any of these positions, please follow the directions in the full description. Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes including veterans and individuals with disabilities. Women and minorities are encouraged to apply. Hiring is contingent upon eligibility to work in the United States.

Cataloging and Metadata Librarian

JobID #43531

Galter Health Sciences Library & Learning Center at Northwestern University's Feinberg School of Medicine seeks an enthusiastic librarian to provide original and complex cataloging and record maintenance for all formats of materials using current and appropriate descriptive and encoding standards. Working collaboratively, this full-time non-tenure faculty librarian will ensure prompt access to existing and newly acquired resources with an emphasis on discoverability, interoperability, and usability. They will also provide leadership and direction for cataloging and metadata projects that advance the strategic direction of the library, and of the Northwestern University Feinberg School of Medicine. Galter Library is a contemporary, forward-looking health sciences library and we’re excited to grow our team in ways that reflect our dynamic and highly collaborative information environment.

Full Description / Apply

Head, Collection Management and Metadata Services

JobID #43632

Galter Health Sciences Library & Learning Center seeks an innovative and passionate librarian to provide vision and leadership for the Collection Management and Metadata Services department. The Head of Collection Management and Metadata Services will manage department services in a manner designed to prioritize access, utility, discoverability, and innovation in support of the library’s strategic priorities. Focus areas include collection development, acquisition of new resources, collection budget tracking, vendor negotiations, cataloging and metadata, and discovery system support. The Head of Collection Management and Metadata Services actively supports ongoing collaboration with library partners (University Libraries and hospital affiliates) on projects related to shared infrastructure such as integrated library and

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discovery systems (Alma/Primo VE, ArchivesSpace, et.al.), cooperative licensing agreements, and other overlapping workflows. The Head of Collection Management and Metadata Services supervises a staff of 4 professional librarians and 1 paraprofessional employee. Galter Library is a contemporary, forward-looking health sciences library and we’re excited to grow our team in ways that reflect our dynamic and highly collaborative information environment.

Full Description / Apply

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**Head, Research and Information Services**

**JobID #43631**

Galter Health Sciences Library & Learning Center seeks an innovative and energetic librarian to provide vision and leadership for the Department of Research and Information Services. By building and nurturing active collaborations with Feinberg faculty, staff, and students, the Research and Information Services (RIS) team at Galter Library strives to meet the educational, clinical, and research needs of the Feinberg School of Medicine community. All RIS librarians, including the Department Head, actively collaborate and contribute to research, educational, and clinical support services at Galter and partner with the Feinberg community in a growing number of areas such as clinical informationist services, educational programming and curriculum support, literature search services, research support and reference services, systematic review services, and a robust liaison librarian support program. The Head of Research and Information Services currently supervises a growing team of 5 innovative and entrepreneurial librarian faculty. Galter Library is a contemporary, forward-looking health sciences library and we’re excited to grow our team in ways that reflect our dynamic and highly collaborative information environment.

Full Description / Apply

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