Course Reserves

Accessing E-Reserves via eMerg

If you are in the MD program, you will use eMerg (Electronic Medical Education Resource Gateway) to access electronic reserve articles, book chapters and other online content. Please contact your instructor if you have questions about where reserve items for your class are located.

If you are in other Feinberg programs, you will use Canvas to access your electronic reserve articles, book chapters, and other online content. Please contact your instructor if you have questions about where your materials are located.

Course Reserves (books, etc.) via GalterSearch

Reserves via GalterSearch

Textbooks, DVDs and other physical material that has been selected as a reserve item for a particular course are usually held at the Galter Library Circulation Desk (sometimes referred to as the Reserve Desk), found on the first floor, near the library entrance.

You can search for these items by title using GalterSearch, the Northwestern online catalog.

Print reserves may be checked out for two hours’ use anywhere in the library, and cannot leave the library at any time.

Faculty Requesting Reserves

Use the online submission form in Canvas to request any type of reserve item (both electronic and physical) for your classes.

- Sign into Canvas
- Select the course you wish to request course reserves for
- In the menu on the left hand side of the page, choose Course Reserves
- Select Add Reserve Items, then the type of item you would like placed on reserve. Choose Galter Health Sciences Library from the Library Reserve Desk drop-down.

The Galter Library usually places a copy of a course's required text or texts on reserve at the Circulation Desk. Instructors' personal copies may be submitted, but the library makes every attempt to purchase books needed for course reserve.

Contact Rodney Jackson at (312) 503-8126 or email Rodney for further information on submitting reserves.

Galter Library Reserves and Copyright Policy