Research Librarian, Job ID 25527 (pos# 68570)

This position is a non-tenure eligible appointment at the rank of Librarian Faculty.

POSITION DESCRIPTION:
Galter Health Sciences Library at Northwestern University’s Feinberg School of Medicine seeks a Research Librarian to strengthen support of faculty, students, and staff on matters pertaining to their scholarly and research endeavors in the basic science and/or clinical research setting. This position will be a complement to Galter Library’s long-standing and successful support of the Feinberg School of Medicine research and clinical community by the members of the Research and Information Services Department.

POSITION REPORTS TO: Department Head, Research and Information Services

DUTIES AND RESPONSIBILITIES:
1. The Research Librarian:
   a. Works with a wide range of campus stakeholders to increase awareness among faculty, researchers and students at Feinberg School of Medicine about information resources and their broad application to and integration with campus research and clinical efforts.
   b. Participates as an embedded member of research and/or clinical teams.
   c. Provides reference and specialized research services to medical school faculty, students, and affiliated clinical researchers.
   d. Participates and delivers training and other educational activities with Galter Library staff.
   e. Keeps abreast of current issues in translational medicine.
   f. Develops print and electronic support materials on relevant topics; plans and organizes regular campus events and programming on these topics.
   g. Selects resources (electronic resources, journals, and software tools) to support this area of effort.
   h. Works with faculty and students to develop ideas for new programs and services and a deeper understanding of service needs.
2. Contributes to library-wide planning activities and collaborates with colleagues on projects in areas of shared interest. Actively participates in library programs and services where appropriate.
3. Manages projects to effectively and efficiently provide services. Seeks grant opportunities to fund innovation efforts.
4. Attends faculty and student research seminars, department wide conference and university symposia to keep abreast of current research. Serves on University and Library committees as appropriate.
5. Participates in scholarly societies, attends academic conferences, and represents the Library in relevant academic activities.

REQUIRED QUALIFICATIONS AND COMPETENCIES:

- Master’s degree in library or information science from an ALA-accredited program or international equivalent, or other appropriate degree or equivalent experience.
- Strong ability to think and act strategically, and demonstrated success at bringing concepts to realization while meeting deadlines.
- Demonstrated ability to work independently and collaboratively with a diverse population of faculty/staff, students, and colleagues.
- Proficiency with bibliographic and citation databases, such as: PubMed, Scopus, Web of Science, EMBASE, the Cochrane Library, and Google Scholar.
- Demonstrated experience with working in an embedded environment.
- Demonstrated ability to learn new technology tools/skills.
- Evidence of professional initiative and problem-solving skills.
- Excellent analytical, interpersonal, time management, organizational and problem-solving skills.
- Excellent written and oral communication skills; demonstrated ability to communicate effectively both in person and virtually using a variety of media and technologies.

PREFERRED QUALIFICATIONS AND COMPETENCIES:

- Experience working with a translational sciences institute.
- Proficiency with Excel or other spreadsheet/reporting platforms.
- Demonstrated experience providing instructional and reference services including the creation of online tutorials, surveys, or guides.
- Experience with developing/curating research or informatics databases and records
- Provide reference and specialized research services to medical school faculty, students, and affiliated clinical researchers.
- Demonstrated experience providing instructional and reference services, including the creation of online tutorials, surveys, or guides.
- Entrepreneurial spirit.

Rank: Librarian Faculty

Term: non-tenure eligible appointment

Title: Research Librarian

Closing Date for Receipt of Applications: until filled

Proposed Starting Date: September 1, 2015

Salary: Commensurate with qualifications and experience.
To be considered for this position, applicants must submit via email a cover letter and resume/curriculum vitae to: m-chung4@northwestern.edu. Please reference the job title and job opening ID in the email.

Located in the heart of Chicago’s Magnificent Mile, Northwestern University Feinberg School of Medicine has built a national reputation for excellence through a strong history of collaboration, interdisciplinary medical education, and research. Along with Northwestern Memorial Hospital and Northwestern Medical Faculty Foundation, it is part of the premier academic medical center known as Northwestern Medicine. The Galter Health Sciences Library, a division of NUCATS, Northwestern’s clinical and translational sciences institute, shares Northwestern’s commitment to excellence, and fosters the creation and sharing of knowledge among the faculty, staff, and students of the Feinberg School of Medicine and its affiliates. Library staff and faculty strive to improve and enhance health care through innovation and leadership in the organization, delivery, management, and use of quality information to support the educational, research, and patient care needs of our users.

Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes including veterans and individuals with disabilities. Women and minorities are encouraged to apply. Hiring is contingent upon eligibility to work in the United States.