

## Galter Health Sciences Library & Learning Center

**GALTER HEALTH SCIENCES LIBRARY**  
**Feinberg School of Medicine**  
**Northwestern University Clinical and Translational Sciences Institute**  
**Northwestern University, Chicago**

**Data Librarian / Community Manager, Job ID 33497 (pos #00080349)**

Galter Health Sciences Library seeks an innovative, outgoing, and energetic professional to support the recently awarded CTSA Program Center for Data to Health Coordinating Center (CD2H). Working collaboratively with all 9 CD2H funded sites, as well as with the larger CTSA Program community (including researchers, IT teams, data professionals, students, libraries, and more), this full-time, non-tenured faculty librarian will lead and advance community building activities, facilitate a rich social coding environment to support project priorities and deliverables, and contribute to robust data- and informatics-oriented practices and projects. This position is a full-time, non-tenured faculty librarian and will participate in secondary assignments based on qualifications, interests, and need.

**POSITION REPORTS TO:** Head, Digital Systems Department

**DUTIES AND RESPONSIBILITIES:**

**Community management & engagement**

- Collaborates with community-wide efforts aimed at promoting an open and integrated social coding environment;
- Organizes and facilitates community-oriented events and activities such as DREAM Challenges; meet-ups, webinars and online meetings, and/or hackathons;
- Actively welcomes and orients individuals to project activities on GitHub and other online project assets;
- Promotes collaborations among and across a heterogeneous data science and informatics community and engages in active dissemination of ideas, tools, data, and other outputs;
- Develops tools to recognize and reward community contributions and contributors;
- Develops strategies to engage individuals who are not yet part of the community;
- Contributes to CD2H social media, blogs, and publications and recruits similar contributions from the community.
- Collaborates with the community to develop and document quality measures to better understand processes, experiences, and/or outcomes of select program activities;

**Support for data and informatics**

- Collaborates with project members on projects in topics such as good data practices; standards; innovation across informatics tools, methods, and processes; data science education for the translational workforce; and more;

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- Tracks federal and private funding agency requirements for data management, openness, and retention;
- Stays current on trends and issues in the areas of data discoverability, reuse, and attribution;
- Develops educational resources and offers training on policies, practices, and infrastructure for data management, citation, licensing, sharing, use, preservation, etc.;
- Contributes to documentation on project spaces such as GitHub, wiki, website, etc.;
- Performs other tasks and duties as assigned, relative to abilities and experience.

### **QUALIFICATIONS:**

- Master's degree in the sciences, library or information science, computer science, biocuration, or other appropriate degree in a field requiring data expertise OR equivalent combination of education and experience;
- 2 years of post-degree professional experience in metadata, data management, or related; successful development and execution of an engagement strategy; and experience developing and delivering training in topics related to data or software;
- Demonstrated ability to work independently and collaboratively in a multicultural, collaborative environment and commitment to a vibrant and evolving collaborative ecosystem;
- Evidence of professional initiative and excellent analytical, time management, organizational, and problem-solving skills;
- Excellent interpersonal, written, and oral communication skills as well as a demonstrated ability to communicate effectively both in person and virtually using a variety of media and technologies.
- Intellectual curiosity and a love of learning from others;
- Experience with technical and/or scholarly writing and other forms of scholarly communication;
- Comfort in an open and transparent environment and flexibility with an evolving project.

In order to apply for this position, applicants must submit a cover letter and resume/curriculum vitae to [stephanie.thor@northwestern.edu](mailto:stephanie.thor@northwestern.edu). Please reference the job title and job opening ID in the email.

The CTSA Program Center for Data to Health Coordinating Center (CD2H) was established through a 5-year award from the National Center for Advancing Translational Sciences (NCATS) and will coalesce and coordinate informatics activities across the Clinical and Translational Science Award (CTSA) Program, a network of more than 50 medical research institutions, to provide collaborative clinical and translational research infrastructure. The CD2H supports a vibrant and evolving collaborative informatics ecosystem for the CTSA Program and beyond. The CD2H harnesses and expands an ecosystem for translational scientists to discover and share their software, data, and other research resources within the CTSA Program network. The CD2H also creates a social coding environment for translational science institutions,

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leveraging the community-driven DREAM challenges as a mechanism to stimulate innovation. Collaborative innovation also serves as a strong foundation to support mechanisms to facilitate training, engagement, scholarly dissemination, and impact in translational science.

Located in the heart of Chicago's Magnificent Mile, Northwestern University Feinberg School of Medicine has built a national reputation for excellence through a strong history of collaboration, interdisciplinary medical education, and research. Along with Northwestern Memorial Hospital and Northwestern Medical Faculty Foundation, it is part of the premier academic medical center known as Northwestern Medicine. The Galter Health Sciences Library, a division of NUCATS, Northwestern's clinical and translational sciences institute, shares Northwestern's commitment to excellence, and fosters the creation and sharing of knowledge among the faculty, staff, and students of the Feinberg School of Medicine and its affiliates. Library staff and faculty strive to improve and enhance health care through innovation and leadership in the organization, delivery, management, and use of quality information to support the educational, research, and patient care needs of our users.

Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes including veterans and individuals with disabilities. Underrepresented groups are especially encouraged to apply. Hiring is contingent upon eligibility to work in the United States.