

## Reserve a Library Space

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Please fill out this form to request a reservation for a Library Conference Room. See the [Classrooms & Study Spaces](#) page for more information about the rooms and our policies.

*Filling out this form does not guarantee a reservation.* You will be contacted within 3 business days of your request to confirm availability. Making reservations well in advance is encouraged. Curriculum-related events have priority over other reservations.

Fields marked with an asterisk (\*) are required.

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Source: <https://galter.northwestern.edu/request-services-and-materials/reserve-a-library-conference-room.pdf>